## SIGN PERMIT

### No.S-

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**FOR OFFICE USE ONLY**

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**Permit Expires:**

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**(6 months following date of application)**

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<table>
<thead>
<tr>
<th>ADDRESS OF SIGN (Building, Structure, or Lot)</th>
<th>DATE OF APPLICATION</th>
</tr>
</thead>
<tbody>
<tr>
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<table>
<thead>
<tr>
<th>PARCEL NUMBER</th>
</tr>
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<tbody>
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</table>

<table>
<thead>
<tr>
<th>NAME OF OWNER OF PROPERTY WHERE SIGN IS TO BE ERECTED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>NAME OF SIGN OWNER (Tenant)</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
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<table>
<thead>
<tr>
<th>NAME OF BUSINESS ADVERTISED</th>
</tr>
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<tbody>
<tr>
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</table>

<table>
<thead>
<tr>
<th>FIRM FURNISHING / ERECTOR</th>
<th>PHONE NUMBER</th>
</tr>
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<tbody>
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</table>

### SIGN FIRM ADDRESS

<table>
<thead>
<tr>
<th>WIDTH OF PROPERTY</th>
<th>WIDTH OF BUILDING FAÇADE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>HEIGHT TO TOP OF SIGN</th>
<th>AREA IN SQ. FT.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

TOTAL AREA OF EXISTING SIGNS: __________

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Mark ‘X’ in all square below to indicate work to be done:

- **BALLOON TYPE SIGN**
- **BANNER, STREAMER, OR PENNANTS**
- **DIRECTIONAL SIGN**
- **GROUND SIGN**
- **PORTABLE SIGN**
- **WALL SIGN**

**CODE COPY:** $____

**SIGN FEE:** $____

**ELECTRICAL FEE:** $____

**CASH BOND:** $____

**TOTAL FEE:** $____

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**ZONING DISTRICT:** __________

**VERTICAL DIMENSION:** __________

**HORIZONTAL DIMENSION:** __________

**AREA:** __________

**TOTAL LUMENS OF SIGN:** __________

**TOTAL AREA:** __________

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The following requirements must accompany application:

- **REQUIRED**
  - **PLOT PLAN**
  - **PLANS & SPECIFICATIONS**
  - **ELECTRICAL REQUIREMENTS**
  - **OWNER’S LETTER**

- **WAIVED**
  - **BOND**
  - **COPY OF STRESS CALCULATIONS**
  - **CERTIFICATE OF INSURANCE**

**PROCESSED BY:**

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**NAME / SIGNATURE**

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**NOTE:** All rights and privileges acquired under this code are mere licenses revocable at any time by the City of LaSalle.

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I, the undersigned Registered Sign Contractor, hereby apply to do sign work described herein:

I-filed this ___________ day of ___________ 20____.

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**APPROVED BY:**

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**SIGN CONTRACTOR’S SIGNATURE**

**PRINT NAME**

**PROPERTY OWNER’S SIGNATURE**

**PRINT NAME**

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**BUILDING INSPECTOR SIGNATURE**

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**Updated 5/5/14**