

**Illinois Valley Regional Dispatch Board**

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

December 21, 2021

**CALL TO ORDER**

The meeting was held Tuesday, December 21, 2021 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Kellen called the meeting to order at 10:05 a.m.

**ROLL CALL**

Voting & Quorum Members Present:

Doug Bernabei, Leo Hochstatter (Boelk), Jason Curran, John Duncan, Jeff Grove, Joe Hogan, Jason Quinn, Dominic Rivara, Dennis Rutishauser, Vice Chairman Ron Popurella, Chairman Greg Kellen. Absent: Brian Fisher, Doug Hayse, Jerry Janick, Jeff King, Ken Kolowski

Non-Voting Members Present: City of Spring Valley

**MINUTES**

Chairman Kellen presented the minutes of the IVRD meeting of November 30, 2021. Dominic Rivara made a motion the minutes be received and placed on file. Joe Hogan seconded the motion. All in favor; motion carried.

**PUBLIC FORUM (CITIZEN COMMENT)**

None

**COMMUNICATIONS**

None

**COMMITTEE REPORTS**

**FIRE/EMS OPERATIONS COMMITTEE**

None

**LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

**BUILDING & GROUNDS COMMITTEE**

Jeff Grove made a motion to approve payment of Certificate for Payment Pay Application No. 4 from the Vissering Construction Company in the amount of \$219,124.00 for work completed to December 31, 2021. Jason Quinn seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Hayse, Janick, King and Kolowski absent; motion carried.

Ron Popurella made a motion to approve the progress payment request from Kmetz Architects, Inc. dated December 6, 2021, in the amount of \$6,021.08. John Duncan seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Hayse, Janick, King and Kolowski absent; motion carried.

Doug Bernabei made a motion to approve a quote from Ficek Electric for \$6,858.00 for purchase of 5 additional administrative phones. Dominic Rivara seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Hayse, Janick, King and Kolowski absent; motion carried.

Doug Bernabei made a motion to receive and place on file the Kmetz change order log. Jason Quinn seconded the motion. All in favor; motion carried.

## **LABOR MANAGEMENT COMMITTEE**

John Duncan reported PSAP Solutions' interviews of executive director candidates will be discussed during executive session.

Doug Bernabei reported someone is going home sick almost daily and all TC's have really rallied to help with coverage.

## **IVRD PSAP MANAGER REPORT**

Doug Bernabei distributed an IVD project list noting items that are pending and completed.

Doug Bernabei reported he will obtain airphone intercom system information/costs for the board to consider. The system would allow the capability to buzz people in after hours.

## **CHAIRMAN'S REPORT**

Chairman Kellen commended Doug Bernabei for his work to keep ValCom up and running. All area cities served by ValCom were put on urgent traffic only. A contingency plan is in place which would extend the cities' personnel to assist ValCom should the need arise.

Chairman Kellen initiated discussion of acts of kindness for the TC's and asked the board to consider ideas, adding this has been a most challenging time for IVD. Doug Bernabei added morale is very good, he is delegating and TC's are stepping up and really involved.

Chairman Kellen is currently the administrator of Power Phone.

## **REPORTS**

### **FINANCIAL REPORTS**

Doug Bernabei reported Justin Miller will begin drawing on the IVD loan today. There is \$325,000.00 of operational funds available and IVD is in very good shape financially. Chairman Kellen presented and reviewed the December financial report. Jason Quinn made a motion to receive and place the December financial report on file and to approve and pay bills in the usual manner. John Duncan seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Hayse, Janick, King and Kolowski absent; motion carried.

### **ACTIVITY REPORTS**

Chairman Kellen presented and reviewed the November Activity Reports. Joe Hogan made a motion to receive and place the November Activity Reports on file. Dennis Rutishauser seconded the motion. All In favor; motion carried.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **RESOLUTIONS & ORDINANCES**

None

## **PUBLIC FORUM (CITIZEN COMMENTS)**

None

## **EXECUTIVE (CLOSED) SESSION**

Doug Bernabei made a motion to go into closed session. Chief Kellen read the exceptions for closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. Discussion of minutes of meetings lawfully closed under the act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Dominic Rivara seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Hayse, Janick, King and Kolowski absent; motion carried.

Closed session began at 10:33 a.m.; ended 11:04 a.m.

Jason Curran made a motion to reopen the regular meeting at 11:04 a.m. Jason Quinn seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Grove, Hayse, Janick, King and Kolowski absent; motion carried.

## **RESIGNATION AGREEMENT**

Ron Popurella made a motion to approve the full and final resignation and release agreement made by and between JoEllen Fisher and the Illinois Valley Regional Dispatch and to authorize the Chairman to execute on behalf of the Illinois Valley Regional Dispatch Board. Leo Hochstatter seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Grove, Hayse, Janick, King and Kolowski absent; motion carried.

## **EXECUTIVE DIRECTOR**

Jason Quinn made a motion to authorize the Labor Committee to negotiate and enter into an employment agreement with the selected candidate for Executive Director position. Dominic Rivara seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Hogan, Quinn, Rivara, Rutishauser, Popurella and Kellen voting aye; Fisher, Grove, Hayse, Janick, King and Kolowski absent; motion carried.

The tentative agreement includes an \$80,000.00 starting salary. Chairman Kellen will make the formal offer subject to fingerprinting and a drug test. The tentative start date is February 1, 2022. Doug Bernabei noted the resolution will be approved at the January meeting if all goes as planned.

## **SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will take place at 10:00 a.m., Tuesday, January 25, 2022.

## **ADJOURNMENT**

Jason Curran made a motion to adjourn the meeting. Dennis Rutishauser seconded the motion. All in favor; motion carried. The meeting adjourned at 11:09 a.m.