

***Illinois Valley Regional Dispatch Board***

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

August 29, 2023

**CALL TO ORDER**

The meeting was held Tuesday, August 29, 2023 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Popurella called the meeting to order at 10:00 a.m.

**ROLL CALL**

Voting & Quorum Members Present: Doug Bernabei, Leo Hochstatter (Boelk), Jason Curran, John Duncan, Brian Fisher, Jeff Grove (10:06), Joe Hogan, Jerry Janick, Mike Margis, Dennis Rutishauser, Mike Smudzinski, Vice Chairman Jeff King, Chairman Popurella. Absent: Terry Eutis, Greg Kellen, Ken Kolowski.

Non-Voting Members Present:

**MINUTES**

Vice Chairman King presented the minutes of the IVRD meeting of July 25, 2023. John Duncan made a motion the minutes be received and placed on file. Jeff King seconded the motion. All in favor; motion carried.

**PUBLIC FORUM (CITIZEN COMMENT)**

None

**PRESENTATION**

Doug Bernabei introduced Peru Director of Engineering Eric Carls and Architect Matt Lamps of BCA Architects, LTD. Eric Carls stated the City of Peru has been looking at the beautification of the downtown area including façade improvements for businesses. Peru is committed to making improvements to the anchor city buildings, including the fire department and the IVRD buildings, which include approximately \$500,000.00 - \$600,000.00 in exterior improvements. Matt Lamps reported the roof and edge metal will be replaced as part of Phase 1 improvements, with exterior wall tuckpointing and making the main building entrance more identifiable as part of Phase 2 improvements. The plan is to address the roof work in the fall and the tuckpointing in the spring. A rendering of the façade was presented. In response to a question from John Duncan, Matt Lamps said there will be moderate noise, but they will do their best to not impede operations, and entrances/exits will be maintained. In response to a question from Mike Smudzinski, Matt Lamps said the roof will be a recover over the existing. Eric Carls said the plan is to bid the improvements as a single project. Matt Lamps reported he expects 3-4 local masons to bid. Eric Carls said landscaping restoration will be addressed after the project is finished, and they will keep IVRD updated on the start time.

**COMMUNICATIONS**

None

**COMMITTEE REPORTS**

**FIRE/EMS OPERATIONS COMMITTEE**

Jerry Janick reported the next Fire/EMS Operations Committee will take place on Wednesday, September 20<sup>th</sup>.

**LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

**LABOR MANAGEMENT COMMITTEE**

John Duncan reported there was a tentative labor agreement with the TC's, but it did not pass. The Labor Committee is waiting to hear more information.

**EXECUTIVE DIRECTOR REPORT**

Executive Director Miller-Guss provided the following report:

- **NG-9-1-1 - ESInet**
  - The signed Quote from the last meeting was returned to Central Square.
  - Preliminary documentation has been sent to AT&T
  - Weekly planning meetings with AT&T, Central Square, and the State
  - Scheduled for Cut-Over Dec 6.
- **AIPhone**
  - Peru - has some data files downloaded but no other progress
- **LEADS Discussion**
  - IWIN/Premier MDC will stay in place until it sunsets several years out
  - Working with Brownlee to develop the interface
  - IVRD will be the "account holder" for all law agencies we dispatch
  - Necessary paperwork is being worked on this week.
- **Staffing**
  - Jena Martin has resigned full-time at IVRD. She will be staying on part time.
  - Part-time employment offers have been extended to Casie Frazier, Trina Stevens, and Ariana Bass.
  - They are completing pre-employment testing this week.
- **WTH/GIS Mapping**
  - Corporate boundaries for some cities are incorrect. Doug Bernabei reported Peru's Engineering Department gives the boundary maps to WTH. WTH contact information can be provided for anyone who should need it.
- **Daytime Dispatch Coverage**
  - Request for Board to formalize IVRD coverage to ensure the facility is adequately staffed. Doug Bernabei reported there had never been a formal written policy for M-F daytime staffing at the cities, but more of a handshake agreement that cities would provide their own coverage during the daytime hours. A situation where an employee was off for an extended amount of time was not contemplated before, but a plan needs to be made for how to handle this type of situation moving forward. Board members conducted general discussion and agreed to form an ad hoc committee to formulate a plan for daytime coverage. Each city should provide Chairman Popurella with the name of a representative for the committee and begin discussions.
- **Finance**
  - IVRD is working through some format modifications for financial reports with Abacus. Trisha Harrison of Abacus will attend the next IVRD meeting.

## **CHAIRMAN'S REPORT**

None

## **REPORTS**

### **FINANCIAL REPORTS**

The format of the financial report is undergoing some tweaking and will be ready for the September meeting. Doug Bernabei made a motion to table receipt and filing of the July Financial Report until the September meeting. John Duncan seconded the motion. All in favor; motion carried.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **RESOLUTIONS & ORDINANCES**

Doug Bernabei made a motion to approve an ordinance approving and authorizing the execution of an amended intergovernmental agreement entered into by the city of LaSalle, the city of Mendota, the city of Oglesby, and the city of Peru for the continuation of an intergovernmental cooperative venture known as the "Illinois Valley Regional Dispatch" for the operation and maintenance of a combined dispatch and communication system. Mike Smudzinski seconded the

motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Fisher, Grove, Hogan, Janick, Margis, Rutishauser, Smudzinski, King and Popurella voting aye; Eutis, Kellen, Kolowski absent; motion carried.

**PUBLIC FORUM (CITIZEN COMMENTS)**

None

**EXECUTIVE (CLOSED) SESSION**

None

**SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will take place at 10:00 a.m., Tuesday, September 26, 2023.

**ADJOURNMENT**

Jeff King made a motion to adjourn the meeting. Dennis Rutishauser seconded the motion. All in favor; motion carried. The meeting adjourned at 10:39 a.m.