

Illinois Valley Regional Dispatch Board
LaSalle, Peru, Oglesby & Mendota ETSBs
Meeting Minutes
August 27, 2024

CALL TO ORDER

The meeting was held Tuesday, August 27, 2024 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Popurella called the meeting to order at 10:00 a.m.

ROLL CALL

Voting & Quorum Members Present: Doug Bernabei, Leo Hochstatter (Boelk), Jason Curran, John Duncan, Jeff Grove, Jerry Janick, Tyler Kent, Mike Margis, Gregory McDermott, Mike Smudzinski, Vice Chairman Jeff King, Chairman Ron Popurella. Absent: Brian Fisher, Joe Hogan, Ken Kolowski, Dennis Rutishauser.

Non-Voting Members Present: City of Spring Valley

MINUTES

Chairman Popurella presented the minutes of the IVRD meeting of June 25, 2024 and meeting summary of July 30, 2024. Mike Margis made a motion the minutes and meeting summary be received and placed on file. Gregory McDermott seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

None

STANDING COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

Jerry Janick reported on the August 12th meeting at the LaSalle Fire Department. Preliminary discussion regarding using a common fire frequency took place. The radio representative provided a presentation and is working on a proposal and cost. Switching to a common frequency would benefit dispatchers as they would only have to monitor one frequency, and this would also streamline communications between fire agencies. The infrastructure is in place, it would entail adding another frequency.

LAW ENFORCEMENT OPERATIONS COMMITTEE

None

AD HOC COMMITTEE REPORTS

LABOR MANAGEMENT COMMITTEE

None

REPORTS

IVRD EXECUTIVE DIRECTOR REPORT

Executive Director Miller provided the following report:

CESSA:

- P41 Caller in Crisis: Has launched - TCs are excited about the new tool to talk to first party callers in Crisis
- The hyperlocal meeting was a success. Reps from numerous response agencies, including LaSalle and Bureau Co PSAPs, Arukah, North Central Behavioral Health, OSF, LaSalle County Mental Health Board, and UIC Crisis Hub, were present.
- We were the fifth in the state to have such a meeting.
- Monthly meetings will commence to begin local planning.

CAD Committee (Brown, Gatza, Miller):

- Thank you to everyone who completed the questionnaire.
- Miller and Dean attended the APCO conference in Orlando. In addition to the Conference presentations, we watched eight CAD Demonstrations.
- The committee is starting to do overview demos with some contenders as the next step.
- The LaSalle County PSAP is now showing interest in a shared CAD system. This will be an agenda item for further discussion at the next JESTB meeting.

Law Silent Dispatch Committee (Miller, Dean, Gatza, Duttlinger, Blair):

- Brownlee has begun working on the committee recommendations for review.

LEAD TCs:

- We received four applications for Lead TCs. Jennifer Hunter and Julie Dean were selected as Lead TCs. Both ladies will attend a NENA Supervisor Course hosted by IL NENA in Normal, Illinois.

Point to Point:

- Final work on moving Point to Point to the Civic Water Tower will be completed today.

Training:

- Emily Salz was released from training in record time. Emily worked extremely hard to achieve this! This success should also be attributed to the training officers revamping the training program and setting the trainees up for success.

CHAIRMAN'S REPORT

Chairman Popurella commended IVRD TC's for their response involving a recent accident on the Interstate 39 bridge. He reported the TC's did a very good job managing the multiple aspects and hurdles the call entailed.

REPORTS**FINANCIAL REPORTS**

Chairman Popurella presented and reviewed the June and July financial reports. Jeff King made a motion to receive and place the June and July financial reports on file and to approve and pay bills in the usual manner. Mike Margis seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Janick, Kent, Margis, McDermott, Smudzinski, King and Popurella voting aye; Fisher, Hogan, Kolowski and Rutishauser absent; motion carried.

OLD BUSINESS

None

NEW BUSINESS**IVRD Credit Card Policy**

Executive Director Miller presented the new IVRD Credit Card Policy, which is based on the credit card policy in place at the City of Peru. John Duncan vetted the policy as well. Executive Director Miller explained employees are currently using their own credit cards to attend training seminars, and also purchase supplies as needed. There is a lot of paperwork involved for those using their own credit cards to be reimbursed. IVRD credit cards will be issued by Hometown Bank to the executive director and to the custodian. All credit card users must complete the "IVRD Credit Card Payment Voucher" for each purchase, including submitting detailed receipts.

Jeff Grove made a motion to approve the IVRD Credit Card Policy. Mike Margis seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Janick, Kent, Margis, McDermott, Smudzinski, King and Popurella voting aye; Fisher, Hogan, Kolowski and Rutishauser absent; motion carried.

RESOLUTIONS & ORDINANCES

None.

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will take place at 10:00 a.m., Tuesday, September 24, 2024.

ADJOURNMENT

Jeff Grove made a motion to adjourn the meeting. Mike Margis seconded the motion. All in favor; motion carried. The meeting adjourned at 10:22 a.m.