

## **Illinois Valley Regional Dispatch Board**

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

June 22, 2021

### **CALL TO ORDER**

The meeting was held Tuesday, June 22, 2021 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Pro Tem Ron Popurella called the meeting to order at 10:00 a.m.

### **ROLL CALL**

Voting & Quorum Members Present:

Doug Bernabei, Leo Hochstatter, Jason Curran, John Duncan, Brian Fisher, Jeff Grove, Doug Hayse, Joe Hogan, Ken Kolowski, Jason Quinn (entered 10:22 a.m.), Dominic Rivara, Dennis Rutishauser, Absent: David Boelk, Jerry Janick, Jeff King, Chairman Greg Kellen

Non-Voting Members Present: City of Spring Valley

### **MINUTES**

Chairman Pro Tem Popurella presented the minutes of the IVRD meeting of May 25, 2021. Dennis Rutishauser made a motion the minutes be received and placed on file. Dominic Rivara seconded the motion. All in favor; motion carried.

### **PUBLIC FORUM (CITIZEN COMMENT)**

None

### **COMMUNICATIONS**

None

### **COMMITTEE REPORTS**

#### **FIRE/EMS OPERATIONS COMMITTEE**

None

#### **LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

#### **BUILDING & GROUNDS COMMITTEE**

John Duncan reported Kmetz communicated Brownfield requested to extend the date for the abatement. This date extension does not impede the current schedule. The abatement bid will be opened at 2:00 p.m., Thursday, June 24<sup>th</sup> at LaSalle City Hall. Due to some electrical issues, the bid opening for the renovation was pushed back to 2:00 p.m., Thursday, July 8<sup>th</sup> in the council chambers at LaSalle City Hall. Kmetz realized the Peru Fire Department electrical load and the IVRD electrical load would be incompatible. The potential costs to address this electrical issue are between \$120,000-\$150,000 in additional unexpected expenses. Peru indicated they do normally supply some electrical equipment to new business in Peru, usually consisting of a new transformer and pad, which would save about \$10,000 in costs. Peru/IVRD may need to consider putting out the electrical item as an alternate bid. No decision needs to be made today, however Peru and IVRD needed to be aware of the electrical situation. John Duncan suggested having Peru Electric Department General Foreman Kye Kaszynski or Kmetz attend the next IVRD meeting to explain the electric issue. A Building & Grounds Committee meeting will take place right after the July 8<sup>th</sup> bid opening with an invitation for all IVRD Board members to attend.

### **PERSONNEL UPDATE**

Jason Curran made a motion to receive and place on file a letter of resignation from TC05 who has accepted a full-time position with the City of Peru. Joe Hogan seconded the motion. All in favor; motion carried.

Jason Quinn made a motion to hire a full-time employee to fill the position created by the resignation of TC05. Doug Hayse seconded them motion. All in favor; motion carried.

Doug Hayse made a motion to hire an additional part-time employee. Dominic Rivara seconded the motion. All in favor; motion carried.

Jeff Grove departed the meeting at 10:38 a.m.

PSAP Manager Fisher initiated discussion of authorizing the hiring committee the ability to hire as needed to maintain staffing levels. The last hire was initiated by straw poll because of the timing of the IVRD meeting. Previously the hiring committee consisted of Doug Knoblauch and PSAP Manager Fisher, until Doug Knoblauch retired. The hiring committee now consists of PSAP Manager Fisher and two TC's. PSAP Manager Fisher noted it is valuable to have the TC's input and assistance with conducting interviews as the TC's are doing the job every day. PSAP Manager Fisher reviewed the hiring process. Doug Hayse volunteered to be on the hiring committee. PSAP Manager Fisher suggested she could email board members the name of the candidate they would like to hire to receive any feedback. Board members conducted general discussion of the hiring process. Jason Curran made a motion to authorize the hiring committee the ability to hire as needed to maintain staffing levels after the candidate's name has been shared with board members to provide any feedback. Doug Hayse seconded the motion. Melissa Carruthers called the roll with Hochstatter, Curran, Duncan, Fisher, Hayse, Kolowski, Quinn, Rivara and Rutishauser voting aye; Bernabei and Hogan voting nay; Boelk, Grove, Janick, King and Kellen absent; motion carried. Doug Hayse reported he will sit in on interviews and contact all police chiefs with the candidate's name to assure there are no issues with the cities. Police chiefs can share the candidate's name with their respective city leaders to provide any feedback.

#### **LABOR MANAGEMENT COMMITTEE**

None

#### **IVRD PSAP MANAGER REPORT**

PSAP Manager Fisher reported the vendor meeting on June 8<sup>th</sup> went well. They are getting quotes on moving things to the back.

PSAP Manger Fisher reported the UPS battery back up for the phone system went bad. 911 went down after the Sunday storm. The AT&T network was hit hard. The main line coming into the Peru Police Department was not working. Calls rolled to Ottawa as they were supposed to. Brian Fisher inquired about alternate internet options. PSAP Manger Fisher will reach out again regarding the internet.

Jim Fayerherm from Starved Rock Communications reported a valve is leaking by the radio controls of the Peru Police Station. Doug Bernabei said they will turn off the valve.

PSAP Manager Fisher reported the exterior cameras of the building are going to stay. Moving the cameras would be a huge undertaking.

#### **CHAIRMAN'S REPORT**

None

#### **FINANCIAL REPORT**

Chairman Pro Tem Popurella presented and reviewed the June financial report. Jason Curran made a motion to receive and place the June financial report on file and to approve and pay bills in the usual manner. Doug Hayse seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter, Curran, Duncan, Fisher, Hayse, Hogan, Kolowski, Quinn, Rivara, Rutishauser and Popurella voting aye; Boelk, Grove, Janick, King and Kellen absent; motion carried.

#### **ACTIVITY REPORTS**

Chairman Pro Tem Popurella presented and reviewed the May Activity Reports. Joe Hogan made a motion to receive and place the May Activity Reports on file. John Duncan seconded the motion. All In favor; motion carried.

**OLD BUSINESS**

John Duncan reported meeting with Justin Miller to review original member and associate member fee schedules. They are hoping to provide a proposal at the next meeting.

**NEW BUSINESS**

None

**PUBLIC FORUM (CITIZEN COMMENTS)**

None

**EXECUTIVE (CLOSED) SESSION**

None

**SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will take place at 10:00 a.m., Tuesday, July 27<sup>th</sup>.

**ADJOURNMENT**

Brian Fisher made a motion to adjourn the meeting. Dominic Rivara seconded the motion. All in favor; motion carried. The meeting adjourned at 11:06 a.m.