

Illinois Valley Regional Dispatch Board

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

April 27, 2021

CALL TO ORDER

The meeting was held Tuesday, April 27, 2021 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Due to Coronavirus COVID-19, the meeting was also made available via the Zoom Platform with the board, staff, press and public having the ability to participate in the meeting via Zoom Meeting ID 995 1737 8374 with passcode 392687 or by dialing 312-626-6799 using access code 99517378374#. Chairman Andy Bacidore called the meeting to order at 10:00 a.m.

ROLL CALL

Voting & Quorum Members Present:

Doug Bernabei, Jason Curran, John Duncan, Brian Fisher, Jeff Grove, Joe Hogan, Ron Popurella, Jason Quinn, Dominic Rivara, Dennis Rutishauser, Vice Chairman Greg Kellen, Chairman Andy Bacidore. Absent: David Boelk, Doug Hayse, Jeff King.

Non-Voting Members Present: City of Spring Valley

MINUTES

Chairman Bacidore presented the minutes of the IVRD meeting of March 30, 2021. Jason Curran made a motion the minutes be received and placed on file. Jeff Grove seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

None

COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

Ron Popurella reported discussion of ongoing operations, box cards and weather at the April 22nd Fire/EMS Operations Committee meeting.

LAW ENFORCEMENT OPERATIONS COMMITTEE

None

BUILDING & GROUNDS COMMITTEE

PSAP Manager Fisher reinitiated discussion of moving the 911 main equipment from Oglesby to the new location in Peru. The equipment was purchased from the city of Oglesby in 2016. PSAP Manager Fisher reported the server went down on Saturday for 9 hours. All 911 was down, but IVRD was still able to answer administrative calls. The 911 calls did roll to Ottawa as a backup, as they were supposed to. Board members reviewed the options regarding possibly moving the 911 equipment from Oglesby to Peru. Option 1 would move existing equipment to Peru, leaving nothing in Oglesby, no upgrades and no annual maintenance fee, for a quote of \$51,935.00. All 6 answering points would be in Peru. Option 2 would provide a system refresh, replacing anything that needs to be replaced, for a quote of \$151,693.50 plus an annual maintenance fee of \$9,496.25. All 6 workstations would be in Peru. Option 3 would provide completely new equipment with 6 Peru stations, backup site in Oglesby and 1 backup workstation in Oglesby for a quote of \$217,373.63 with an annual maintenance fee of \$16,330.66 per year. PSAP Manager Fisher reported Ragan Communications provided a bid for 5 brand new stations in Peru and 1 backup in Oglesby, at a cost of \$223,793.45 including maintenance for the first year and then annual maintenance of \$14,010.00 per year. Ragan is a local vendor and IVRD currently uses their radio. Frontier provided a quote of \$243,698.82. The final option would be no movement of equipment with annual maintenance due in June. IVRD's current system is Central Square/Tritech.

Dennis Rutishauser reported Mendota Mayor David Boelk raised some concerns, noting he was unsure of what happened to the Mendota building option for IVRD, and believes IVRD could have been in the Mendota building now. Dennis Rutishauser reported Mayor Boelk also has concerns regarding the costs of the remodel plus the equipment purchase, and suggested IVRD move into the new Peru Police Department. Jeff Grove stated he understands Mayor Boelk's concerns, but the IVRD location had already been voted on. Jeff Grove added he is very aware of the cost increase of materials, as he has seen it with a city of LaSalle project. Jeff Grove stated IVRD must get going on the remodel as soon as possible.

Board members resumed discussion of the equipment moving options. PSAP Manager Fisher said Zetron 911 was proposed by Ragan Communications which could incorporate radios and phones and is a local vendor out of Washington. Board members discussed grant possibilities, borrowing options and the possibility of charging municipalities. Doug Bernabei noted IVRD has a TriTech Phone System and Zetron radio control system, which would likely cost thousands of dollars for radio replacement. PSAP Manager reported while not ideal, leaving the equipment where it is would be the least expensive option. Jeff Grove made a motion to leave the equipment in Oglesby for now, but to monitor issue. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Hogan, Popurella, Quinn, Rivara, Rutishauser, Kellen, and Bacidore voting aye; Boelk, Hayse, and King absent; motion carried.

Jason Curran requested PSAP Manager Fisher prepare a report or information regarding any problems. PSAP Manager will prepare reports on any future issues.

John Duncan reported Kmetz's architectural drawings are 90% complete and they are trying to expedite the process. Kmetz is going over mechanical today and is reaching out to Ficek again for feedback. Furniture information has been compiled. The April meeting was the target date for bidding, it will now be May. The renovation would take place in July with about a three-month timeframe for substantial completion, and a fall move-in date.

Jeff Grove made a motion to approve the Brownfield Environmental Engineering Resources, LLC estimate of \$8,000-12,000 for abatement during demolition. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Hogan, Popurella, Quinn, Rivara, Rutishauser, Kellen, and Bacidore voting aye; Boelk, Hayse, and King absent; motion carried.

Jeff Grove made a motion for a straw poll vote to approve the authority for the Building & Grounds Committee to approve the bid release for the IVRD building renovation project. Doug Bernabei seconded the motion. All in favor; motion carried. John Duncan stated he will bring the bids back to the board for review once they are received.

Jeff Grove left the meeting at 10:45 a.m.

Joe Hogan stated he believes the board should discuss ways to help PSAP Manager Fisher get things up and running more quickly in the event phones are down. PSAP Manager Fisher reported she is hoping there will be equipment grant funds available to apply for in the fall. PSAP Manager Fisher reported when she is unavailable, a TC would need to go to Oglesby to address any issues.

PERSONNEL UPDATE

PSAP Manager Fisher reported one candidate decided not to pursue the TC position. Another applicant is doing well in training. Additional interviews are being conducted with 8 applicants. A former employee is working part-time again.

LABOR MANAGEMENT COMMITTEE

A meeting will be scheduled in the next few weeks to a month.

IVRD PSAP MANAGER REPORT

None

CHAIRMAN'S REPORT

Chairman Bacidore noted it was his final IVRD meeting and complemented and thanked the board, committees, and staff. Chairman Bacidore stated his main goal was to let PSAP Manager Fisher take the lead and she has done an outstanding job. He added he believes she has what it takes to do the job should the board consider a full-time director.

FINANCIAL REPORT

Chairman Bacidore presented and reviewed the April financial report. Jason Quinn made a motion to receive and place the April financial report on file and to approve and pay bills in the usual manner. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Hogan, Popurella, Quinn, Rivara, Rutishauser, Kellen, and Bacidore voting aye; Boelk, Grove, Hayse and King absent; motion carried.

ACTIVITY REPORTS

Chairman Bacidore presented and reviewed the March Activity Reports. Jason Curran made a motion to receive and place the March Activity Reports on file. John Duncan seconded the motion. All In favor; motion carried.

OLD BUSINESS

None

NEW BUSINESS

John Duncan reported he, Justin Miller and PSAP Manager Fisher worked to develop the Fiscal 2022 IVRD Budget. The building renovation, furniture and equipment account for considerable expenses. IVRD could consider borrowing or trying to have the flexibility of charging the communities an additional amount. These types of items would have to be voted on by the board. Everyone is trying to be conservative as the project moves along. Jason Quinn made a motion to receive, place on file and adopt the Fiscal 2022 IVRD Budget. John Duncan seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Hogan, Popurella, Quinn, Rivara, Rutishauser, Kellen, and Bacidore voting aye; Boelk, Grove, Hayse and King absent; motion carried.

Brian Fisher made a motion to approve the FY2021 Audit engagement with Hopkins & Associates for \$4,000.00. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Hogan, Popurella, Quinn, Rivara, Rutishauser, Kellen, and Bacidore voting aye; Boelk, Grove, Hayse and King absent; motion carried.

Dennis Rutishauser made a motion to elect Mendota Chief Greg Kellen as IVRD Chairman for a two-year term effective May 1, 2021 and to expire April 30, 2023. Jason Curran seconded the motion. All in favor; motion carried.

Jason Curran made a motion to elect Oglesby Chief Ron Popurella as IVRD Vice Chairman for a two-year term effective May 1, 2021 and to expire April 30, 2023. Dominic Rivara seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will be at 10:00 a.m., Tuesday, May 25, 2021.

ADJOURNMENT

Brian Fisher made a motion to adjourn the meeting. Jason Quinn seconded the motion. All in favor; motion carried. The meeting adjourned at 11:10 a.m.