

**Illinois Valley Regional Dispatch Board**  
LaSalle, Peru, Oglesby & Mendota ETSBs  
Meeting Minutes  
March 26, 2024

**CALL TO ORDER**

The meeting was held Tuesday, March 26, 2024 at the Peru Municipal Building, 1901 4<sup>th</sup> Street, Peru, Illinois. Chairman Popurella called the meeting to order at 10:00 a.m.

**ROLL CALL**

Voting & Quorum Members Present: Doug Bernabei (remotely, via telephone), Leo Hochstatter (Boelk), Jason Curran, John Duncan, Jeff Grove (10:07 a.m.), Joe Hogan (remotely, via telephone), Jerry Janick, Greg Kellen, Mike Margis, Gregory McDermott, Dennis Rutishauser, Mike Smudzinski, Vice Chairman Jeff King, Chairman Ron Popurella. Absent: Brian Fisher, Ken Kolowski

Non-Voting Members Present: City of Spring Valley

**MINUTES**

Chairman Popurella presented the minutes of the IVRD meeting of January 30, 2024. Jeff King made a motion the minutes be received and placed on file. Jason Curran seconded the motion. All in favor; motion carried.

**PUBLIC FORUM (CITIZEN COMMENT)**

None

**COMMUNICATIONS**

John Duncan made a motion to receive and place on file certificates of insurance from the City of Mendota, City of Spring Valley, and Earlville Fire Protection District. Dennis Rutishauser seconded the motion. All in favor; motion carried.

**STANDING COMMITTEE REPORTS**

**FIRE/EMS OPERATIONS COMMITTEE**

The IVRD Fire/EMS Committee will meet at 6:00 p.m., March 28<sup>th</sup> at the LaSalle Fire Station.

**LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

**AD HOC COMMITTEE REPORTS**

**LABOR MANAGEMENT COMMITTEE**

None

**DAYTIME DISPATCH COMMITTEE**

Adam Curran will be scheduling a meeting.

**REPORTS**

**IVRD EXECUTIVE DIRECTOR REPORT**

Executive Director Miller-Guss provided the following report:

- **Daytime Dispatch Coverage**
  - No report
- **Brownlee LEADS Interface**
  - Brownlee sent the State Interagency agreement for OCD and IVRD to complete yesterday. No other update.
- **Staffing**
  - Chipman resigned full-time, accepted full-time at OCD, and will remain part-time.

- Bass was released to function on her own.
- Frazier is expected to be released in a few weeks.
- Hired: Keeley Thompson & Emily Salz part-time.
- **Health Insurance**
  - BCBS 17% rate increase, non-negotiable.
  - Several options with UHC were given.
  - We are moving forward with 4 plan options for employees, with one plan being free to the employee.
  - Next year, consider increasing the 10k credit we give employees as costs continue to rise.
- **Cyber Security**
  - 9-1-1 centers are increasingly becoming targets for cyber-attacks.
  - Henry Co 9-1-1 was recently attacked, taking out their CAD and other systems.
  - Before this knowledge, I have engaged Connecting Point regarding our system and vulnerability. They are working on redesigning our network, which has changed since the inception of IVRD, with many towns switching IT management.
  - We also just joined the States Cyber Navigator Program which includes:
    - CrowdStrike Threat Protection is advanced threat protection and incident response capabilities against cyber-attacks.
    - A comprehensive threat assessment will evaluate our current cybersecurity posture and provide recommendations for improved security measures.
    - Vulnerability scanning will help identify weaknesses in our system and help us proactively address security.
  - Cyber-security training- IVRD employees will now receive cyber security through a system called KnowB4. This system will also randomly test employees and provide additional training. This is something asked during Cyber-Insurance renewal.

Board members conducted general discussion regarding the Henry County 911 cyber-attack and responses should IVRD ever be attacked. Executive Director Miller-Guss said he believed functions would be restored fairly quickly, but it would depend on the severity.

## **CHAIRMAN'S REPORT**

None

## **REPORTS**

### **FINANCIAL REPORTS**

Chairman Popurella presented and reviewed the January and February financial reports. Jeff Grove made a motion to receive and place the January and February financial reports on file and to approve and pay bills in the usual manner. Dennis Rutishauser seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Janick, Kellen, Margis, McDermott, Rutishauser, Smudzinski, King and Popurella voting aye; Fisher and Kolowski absent; motion carried.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Greg Kellen made a motion to approve the FY2024 Audit engagement with Hopkin & Associates for \$4,300.00. Gregory McDermott seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Janick, Kellen, Margis, McDermott, Rutishauser, Smudzinski, King and Popurella voting aye; Fisher and Kolowski absent; motion carried.

John Duncan made a motion to place on file the draft Fiscal 25 IVRD Budget. Jeff Grove seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Grove, Hogan, Janick, Kellen, Margis, McDermott, Rutishauser, Smudzinski, King and Popurella voting aye; Fisher and Kolowski absent; motion carried.

Executive Director Miller-Guss reported this was the first budget completed with Abacus, which was reviewed on multiple occasions before finalizing.

Jeff Grove made a motion to receive and read the Proclamation for National Public Safety Telecommunicators Week, April 14-20, 2024. Greg Kellen seconded the motion. All in favor; motion carrier.

Chairman Popurella read the proclamation. Executive Director Brandon Miller-Guss introduced TC Rachel Sienkiewicz and TC Kaitlyn Baxter who attended the meeting. He commended all of the telecommunicators for the amazing job they do. He noted it was a challenging year with the introduction of ProQA, and the TC's have performed phenomenally.

**RESOLUTIONS & ORDINANCES**

None.

**PUBLIC FORUM (CITIZEN COMMENTS)**

None

**EXECUTIVE (CLOSED) SESSION**

None

**SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will take place at 10:00 a.m., Tuesday, April 30, 2024.

**ADJOURNMENT**

Greg Kellen made a motion to adjourn the meeting. Dennis Rutishauser seconded the motion. All in favor; motion carried. The meeting adjourned at 10:20 a.m.