

## **Illinois Valley Regional Dispatch Board**

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

February 23, 2021

### **CALL TO ORDER**

The meeting was held Tuesday, February 23, 2021. Due to Coronavirus COVID-19, the meeting was held remotely via the WebEx Conference Call Platform with the board, staff, press and public having the ability to participate in the meeting by dialing 312-535-8110 using access code 182 603 2946 and password 5272553. Chairman Andy Bacidore called the meeting to order at 10:02 a.m.

### **ROLL CALL**

Voting & Quorum Members Present:

Doug Bernabei, Jason Curran, John Duncan, Brian Fisher, Jeff Grove, Doug Hayse (10:05 a.m.), Joe Hogan, Jeff King, Ron Popurella, Dominic Rivara, Chairman Andy Bacidore. Absent: David Boelk, Scott Harl, Vice Chairman Greg Kellen, Jason Quinn, Dennis Rutishauser.

Non-Voting Members Present: City of Spring Valley

### **MINUTES**

Chairman Bacidore presented the minutes of the IVRD meeting of January 26, 2021. Jeff King made a motion the minutes be received and placed on file. Jason Curran seconded the motion. All in favor; motion carried.

### **PUBLIC FORUM (CITIZEN COMMENT)**

None

### **COMMUNICATIONS**

John Duncan made a motion to receive and place on file Certificates of Liability Insurance from City of Mendota, City of Oglesby, City of Spring Valley, Earlville Community Fire Protection, Utica Community Fire Protection District and the JETSB. Jason Curran seconded the motion. All in favor; motion carried.

### **COMMITTEE REPORTS**

#### **FIRE/EMS OPERATIONS COMMITTEE**

The Fire/EMS Operations Committee met on Thursday, February 18, 2021. Jeff King reported discussion on: large incident identification procedures; advising to use patch channels; use of fireground channels; training scenarios for structure fires; general alarms; interstate responses and construction zones; communication issues with MABAS 25 in Spring Valley; station alert for Peru Fire is working well; "I am responding" is working well; Oglesby paging issues; different tones to the end of "all call pages for weather, structure fires, accidents;" Utica Community Fire Protection District's drone capabilities.

#### **LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

#### **BUILDING & GROUNDS COMMITTEE**

Doug Bernabei made a motion to receive and place on file minutes from the Building & Grounds Committee meeting with Kmetz Architects. Jason Curran seconded the motion. All in favor; motion carried.

John Duncan reported on the two meetings between the Building & Grounds Committee and Kmetz Architects. Moving existing vendor equipment is not part of the Kmetz quote and will take considerable coordination. Modified architectural plans including layout of consoles may affect some plans, but nothing monumental. A tentative renovation schedule was reviewed. Building materials in the winter months are much higher than anticipated. The hope is prices will come down, but it could affect costs by as much as 10%. The timeline is projecting the start of construction in June with a completion/move-in by the later part of 2021. Kmetz recommended an Asbestos Survey due to the age of the building. The committee asked A/E to contract with an

environmental engineer to perform the survey. Proposals will be presented to the committee for consideration once they are received.

John Duncan initiated discussion of granting the Building & Grounds Committee authority on some decision making in order to keep the project moving along, suggesting a dollar amount of at least \$10,000.00 for the committee to have the authority to approve. Dominic Rivara made a motion to authorize the Building & Grounds Committee the ability to expend funds up to \$15,000.00 related to the approved building renovation project at 1503 4<sup>th</sup> Street, Peru, IL. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Hayse, Hogan, King, Popurella, Rivara, and Bacidore voting aye; Boelk, Harl, Quinn, Rutishauser and Kellen absent; motion carried.

#### **PERSONNEL UPDATE**

PSAP Manager Fisher reinitiated discussion of providing a part-time TC who has agreed to train new employees an extra \$0.50 per hour of training pay while actively training, which is the same as what is delegated in the union contract. Doug Bernabei made a motion to authorize part-time TC assigned to train new employees an extra \$0.50 per hour of training pay at the employee's straight time rate of pay. Extra compensation will only apply while the telecommunicator is actively training. Jeff Grove seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Hayse, Hogan, King, Popurella, Rivara, and Bacidore voting aye; Boelk, Harl, Quinn, Rutishauser and Kellen absent; motion carried.

Jason Curran made a motion to approve FMLA leave of absence for T06. Jeff King seconded the motion. All in favor; motion carried.

PSAP Manager Fisher reported conducting interviews which generated two good candidates for part-time positions. One candidate is interested in moving to a full-time position should one open. The other part-time candidate is seeking a career in law enforcement and has a BS in Criminal Justice.

#### **LABOR MANAGEMENT COMMITTEE**

John Duncan reported meeting with the IVRD union representatives to discuss health insurance renewal plans. The current plan would have a 5% increase and an increase in the deductible. An alternate plan has a 3.94% increase. Union representatives will review the plan choices with union members. A recommendation will be made at the April meeting.

#### **IVRD PSAP MANAGER REPORT**

PSAP Manager Fisher reported speed buttons have been added to the 911 phone system which will make it easier to communicate between the two locations.

PSAP Manager Fisher scheduled a tour of the Rock Island Police Department for March 1<sup>st</sup> to look at flooring and furniture. The tour was suggested by Chief Bernabei since it is a new facility.

PSAP Manager Fisher reported Connecting Point installed the Management Card to monitor the Tripple UPS battery backup, which will produce a notification should there be any malfunction with the UPS system.

#### **CHAIRMAN'S REPORT**

None

#### **FINANCIAL REPORT**

Chairman Bacidore presented and reviewed the February financial report. Jason Curran made a motion to receive and place the February financial report on file and to approve and pay bills in the usual manner. John Duncan seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Hayse, Hogan, King, Popurella, Rivara, and Bacidore voting aye; Boelk, Harl, Quinn, Rutishauser and Kellen absent; motion carried.

**ACTIVITY REPORT**

Chairman Bacidore presented and reviewed the January Activity Report. John Duncan made a motion to receive and place the January Activity Report on file. Jason Curran seconded the motion. All In favor; motion carried.

**OLD BUSINESS**

None

**NEW BUSINESS**

Jason Curran made a motion to approve a resolution establishing pay and benefits for the position of PSAP Manager of the Illinois Valley Regional Dispatch effective March 1, 2021. Doug Bernabei seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Fisher, Grove, Hayse, Hogan, King, Popurella, Rivara, and Bacidore voting aye; Boelk, Harl, Quinn, Rutishauser and Kellen absent; motion carried.

Board members discussed returning to in-person meetings. Doug Bernabei reported in-person meetings could resume at the Peru Municipal Building with social distancing and the option for call-in as well.

**PUBLIC FORUM (CITIZEN COMMENTS)**

None

**EXECUTIVE (CLOSED) SESSION**

None

**SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will be at 10:00 a.m., Tuesday, March 30, 2021.

**ADJOURNMENT**

Dominic Rivara made a motion to adjourn the meeting. Doug Hayse seconded the motion. All in favor; motion carried. The meeting adjourned at 10:31 a.m.