

Illinois Valley Regional Dispatch Board

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

February 22, 2022

CALL TO ORDER

The meeting was held Tuesday, February 22, 2022 at the Peru Municipal Building, 1901 4th Street, Peru, Illinois. Chairman Kellen called the meeting to order at 10:00 a.m.

ROLL CALL

Voting & Quorum Members Present:

Doug Bernabei, Leo Hochstatter (Boelk), Jason Curran, John Duncan, Doug Hayse, Joe Hogan, Jerry Janick, Dominic Rivara, Vice Chairman Ron Popurella, Chairman Greg Kellen. Absent: Brian Fisher, Jeff Grove, Jeff King, Ken Kolowski, Jason Quinn, Dennis Rutishauser

Non-Voting Members Present: City of Spring Valley

MINUTES

Chairman Kellen presented the minutes of the IVRD meeting of January 25, 2022. Joe Hogan made a motion the minutes be received and placed on file. Jason Curran seconded the motion. All in favor; motion carried.

PUBLIC FORUM (CITIZEN COMMENT)

None

COMMUNICATIONS

Doug Bernabei made a motion to receive and place on file certificates of insurance from the City of LaSalle, the City of Mendota, the City of Oglesby and the City of Spring Valley naming IVRD as an additional insured pursuant to the IGA. Jason Curran seconded the motion. All in favor; motion carried.

COMMITTEE REPORTS

FIRE/EMS OPERATIONS COMMITTEE

Vice Chairman Popurella said a Fire/EMS Operations Committee will be scheduled with Executive Director Miller-Guss.

LAW ENFORCEMENT OPERATIONS COMMITTEE

Doug Bernabei said the Law Enforcement Operations Committee will schedule a spring meeting.

BUILDING & GROUNDS COMMITTEE

John Duncan made a motion to approve payment of Certificate for Payment Pay Application No. 6 from the Vissering Construction Company in the amount of \$78,387.68 for work completed to February 28, 2022. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Hayse, Hogan, Janick, Rivara, Popurella and Kellen voting aye; Fisher, Grove, King, Kolowski, Quinn and Rutishauser absent; motion carried.

Doug Bernabei made a motion to receive and place on file the Kmetz change order log. John Duncan seconded the motion. All in favor; motion carried.

Doug Bernabei provided a building remodel update, noting Jim Fayerherm from Communication Works has been assisting with coordinating the various equipment vendors and Executive Director Miller-Guss has moved into his new office.

LABOR MANAGEMENT COMMITTEE

Labor Management information will be covered under the Executive Director's report.

IVRD EXECUTIVE DIRECTOR REPORT

Executive Director Brandon Miller-Guss provided the board with an update on his first 4 weeks as director. Executive Director Miller-Guss noted Doug Bernabei has been an immense resource. Executive Director Miller-Guss reported he has been updating state agencies and vendors with his contact information. One-on-one conversations have taken place with each TC, noting the TC's are engaged, looking for support and leadership and the dialogues have produced good input and ideas. Everyone is working on ideas for an IVRD mission/vision as well as an update to the logo. Daily training reports are being implemented for those in training. Training options are being assessed, including a possible move from the PowerPhone program. Chairman Kellen suggested a training for exploited or missing children, with the possibility for the center to become certified. Policies are being reviewed for updating and/or enforcement. The budget is also being reviewed/worked on. Doug Bernabei stated the board can be extremely confident in Executive Director Miller-Guss and the direction IVRD is headed, adding the changes will be positive and beneficial

CHAIRMAN'S REPORT

Chairman Kellen welcomed Doug Hayse back.

Chairman Kellen stated conversations with Executive Director Miller-Guss have been very good. The goal is to make IVRD the best dispatch center in the county and area, and they are on the right track.

REPORTS

FINANCIAL REPORTS

Chairman Kellen presented and reviewed the February financial report. Ron Popurella made a motion to receive and place the February financial report on file and to approve and pay bills in the usual manner. Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Hayse, Hogan, Janick, Rivara, Popurella and Kellen voting aye; Fisher, Grove, King, Kolowski, Quinn and Rutishauser absent; motion carried.

OLD BUSINESS

None

NEW BUSINESS

Doug Bernabei reported former PSAP Manager Fisher had done some homework on the cost of a cleaning company or hiring a person to clean. The Labor Management Committee is recommending the same person that cleans the Peru Police Department and LaSalle buildings, who has a very good track record. The committee is recommending to establish the position of part-time custodian and setting the salary to match those of part-time TC's with or without LPOM experience, at \$20.16 or \$19.10 per hour respectively. Doug Bernabei made a motion to establish the position of part-time custodian and establish the hourly rate of pay at \$19.10 per hour for those without LPOM experience or \$20.16 per hour for those with LPOM experience. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Hayse, Hogan, Janick, Rivara, Popurella and Kellen voting aye; Fisher, Grove, King, Kolowski, Quinn and Rutishauser absent; motion carried. The committee will offer the part-time custodial position to Jeri Etscheid, who has previously cleaned the IVRD building when it also housed the Peru Police Department.

Doug Bernabei reported Executive Director Miller-Guss teaches across the country and requested to attend a conference to keep up with his instructor certification. Executive Director Miller-Guss was able to secure free attendance to the conference from a vendor, which would have cost approximately \$750.00. Doug Bernabei made a motion to approve expenses for the executive director to attend the Navigator Training Conference (International Academies of Emergency Dispatch) in an approximate amount of \$1,550.00. Jerry Janick seconded the motion. Melissa Carruthers called the roll with Bernabei, Hochstatter (Boelk), Curran, Duncan, Hayse, Hogan, Janick, Rivara, Popurella and Kellen voting aye; Fisher, Grove, King, Kolowski, Quinn and Rutishauser absent; motion carried.

Doug Bernabei reported he will keep the board informed if the ribbon cutting can take place before the next meeting on March 29th.

RESOLUTIONS & ORDINANCES

None

PUBLIC FORUM (CITIZEN COMMENTS)

None

EXECUTIVE (CLOSED) SESSION

None

SCHEDULE NEXT IVRD MEETING

The next IVRD meeting will take place at 10:00 a.m., Tuesday, March 29, 2022.

ADJOURNMENT

Dominic Rivara made a motion to adjourn the meeting. Jason Quinn seconded the motion. All in favor; motion carried.

The meeting adjourned at 10:26 a.m.