

**Illinois Valley Regional Dispatch**  
**Fire & EMS Committee Meeting**  
Peru, LaSalle, Oglesby & Mendota  
Meeting Minutes  
October 11, 2023

**CALL TO ORDER**

A meeting of the IVRD Fire & EMS Committee was held Wednesday, October 11, 2023 at the LaSalle Fire Department, 1227 5<sup>th</sup> Street, LaSalle, IL 61301. Chief Janick called the meeting to order at 6:02 p.m.

**ROLL CALL**

Voting & Quorum Members Present:

LaSalle Fire Chief Jerry Janick, Utica Fire Chief Ben Brown, Peru Fire Chief Jeff King, Oglesby Ambulance Director Cathie Edens, Kelly Wasilewski, LaSalle Assistant Fire Chief Dale Tieman, Spring Valley Fire Chief Todd Bogatitus

Not Present: Oglesby Fire Chief Ron Popurella, Earlville Fire Chief Larry Todd, Earlville Ambulance Director Jen Copes, Peru Assistant Fire Chief Jim Duncan, Oglesby Assistant Fire Chief Steve Maltas, Peru Ambulance Director Brent Hanson, Mendota Fire Chief Dennis Rutishauser, Utica Assistant Fire Chief Drew Partain, Greg Lauf, Utica Deputy Fire Chief Gary Gbur, Utica Assistant Fire Chief Mark Bierbom

Also Present:

Executive Director Brandon Miller-Guss

**MINUTES**

Motion to approve the minutes of July 19, 2023 by Jeff King; second by Ben Brown. All in favor; motion carries.

**PUBLIC FORUM (Citizen Comment)**

None

**COMMUNICATIONS**

None

**New business:**

Operational Matters:

1. Discussed about Spring Valley updated their box cards.
2. Brandon will work with WTH to make sure that the updated box cards will be attached to the map the proper way.
3. Discussed Spring Valley becoming EMR and that they will be going on certain EMS calls. PRO QA determinate was discussed and how it is called EMS Full Still
4. Discussed the EMS Full Stills – Customizable to each department. (ambulance + help) Brandon will work on the protocol and policy to educate the dispatchers. All departments will be responsible for training their respective departments.

5. Discussed the blank IAR's that we are receiving and if IAR could show EMS Full Stil/EMS Still, Full Still/Fire Full Still. Why do we get blank IAR's? It's because the dispatch center is creating the call and sending it out before it is filled out.
6. Discussed the PRO-QA and making sure that they are filled out right.
7. Discussed the information that should be on the page. Example: Sick Person, Chest Pain
8. Discussed the CAD Skipping or jumping numbers.
9. Discussed the sending of notes via IAR.
10. Discussed changing the button Back in service to Returning Out of Service, Cleared will mean you in service.
11. Dispatch advised that you need to chose the hospital so that everyone knows where you are at, especially dispatch.
12. Discussed making sure the IAR messages get out.
13. Discussed making sure that all the responding departments are on the IAR.
14. Discussed the "Peru Structure Fire Page" has the structure fire page at the beginning instead of the end.
15. Discussed notifying the neighboring department about a big call that they will be up for assistance. We discussed IAR and the mutual aid option.
16. Talked about the regional radio grant.

#### **Director's Report**

1. Fire Prevention week gifts from dispatch
2. Illinois National Emergency Number Association Team of the Year Award for the Carus Chemical Fire
3. The Carus Fire will also be presented at the MABAS conference.
4. Discussed the dispatch center going to the new state 911 ESINET. The next generation 911.

#### **Priority Dispatch System Response Configuration Review/Changes**

1. No update as of now.

#### **Priority Dispatch System Policy Review/Changes.**

1. No update as of now.

#### **PUBLIC FORUM (Citizen Comment)**

None

#### **NEXT MEETING**

6:00 p.m., Wednesday, February 7, 2024, at the LaSalle Fire Department

#### **ADJOURNMENT**

Jerry Janick made a motion to adjourn the meeting. Jeff King seconded the motion. All in favor; motion carried. The meeting adjourned at 7:25 p.m.